**Unforseen Event - Report Form**

*All unforeseen events must immediately be reported to the ACWO or to the DV, with a backup as soon as possible by email to the DV. This form is to be submitted subsequently to XXXX@XX.com, by arrangement with the DV, for review by the Animal Welfare Body.*

|  |  |
| --- | --- |
| **Project Number** |  |
| **Project title**  |  |
| **Submitting Researcher** |  | **Tel:** | **Email:** |
| **Animals** | **Species:** | **Breed/strain:** |
| **Location:** | **No. affected:** | **Group size:** |
| **Relevant dates**  | **Affected animals commenced project:** |
| **Affected animals first showed signs:** |
| **ACWO/DV notified (who and date):** |
| **Date back-up email sent:** |
| **Study Background** **(Brief description of procedures to date / other relevant information)** |  |
| **Full description of the unforeseen event** **(Please include reference to any previous similar events)** |  |
| **Please state the following (expand the sections if necessary):** |
| **a) Hypothesis as to why the event occurred.**  |  |
| **b) Response** | **i) Was work ceased?** **a) On the animal/s at the time** **b) On the project** |
| **ii) Give reasons why.** |
| **iii) Who took this decision?** **(Note: The DV should be part of decisions to continue with work)** |
| **iv) What measures (if any) have been put in place to date to prevent re-occurrence of the event?**  |
| **c) Post Mortem Results****(**If a PM was carried out, please paste any relevant details from the PM here – please always include the pathologist’s final conclusions / comments) |  |
| **d) Additional comments/information** |  |
| **Project Manager** | **Name:** **Date:** | **Signature:**  |
| **Designated Veterinarian****(pre-AWB review)**  | **Name:** **Date:** | **Signature:**  |

This form was provided by Mark d'Alton, Designated Veterinarian at University College Dublin.